



Coulee Region Humane Society

911 Critter Court

Onalaska, WI 54650

www.couleehumane.com

Phone 608-781-4014

Fax 608-781-1646

Adoption Procedure

Visiting hours: 1:00 pm – 5:00 pm Monday, Friday, Saturday, Sunday
1:00 pm – 7:00 pm Tuesday & Thursday

1. **If you live more than 50 miles from CRHS**, you must adopt an already spayed/neutered animal **or** must coordinate with CRHS staff to have the animal spayed/neutered prior to adoption.
2. After choosing an animal you would like to adopt, **spend time with the animal along with an adoption counselor**, to discuss whether the animal's breed and personality will fit your lifestyle.
3. **Fill out an adoption application** with an adoption counselor (or other staff member). **If you have adopted from us within the last 6 months**, we can use the information from your previous application. We will phone you the following business day if we need any additional information.
4. **Take home and read the pre-adoption information**. Call our office with any names, phone numbers, or other information we will need in order to process your application.
5. **Call us after 1:00 pm the following business day** to find out if your application has been approved.
6. If your application is approved, **make an appointment** to return to CRHS to complete the adoption process. You should plan for 20 – 30 minutes to complete the adoption paperwork and pay the **adoption fee (see page 2)**. (Remember to bring a collar and leash or a secure carrier for your new companion animal.)
7. **You will sign an adoption contract and receive other documents specifying deadlines** for your new companion animal's first health exam (within the first 14 days), for spaying/neutering your new companion animal (within 30 days of reaching 5 months of age), and for bringing shots and licensing up to date.

Please call us with any problems or questions you may have.

Office hours: 9:00 am – 5:00 pm Monday, Wednesday, Friday
9:00 am – 7:00 pm Tuesday and Thursday
1:00 pm – 5:00 pm Saturday & Sunday

(We are closed on all major holidays.)

Adoption fees:

\$65 dog/puppy

\$65 cat/kitten OR adopt 2 cats or kittens into the same home for 1 fee

\$50 dog/puppy/cat/kitten living at CRHS more than 2 months

\$50 rabbit

\$15 other small animals

Adoption Requirements

1. Because adoption involves a legal contract, **adopters must be 18 years of age or older.**
2. **Filling out an adoption application does not guarantee that you will be approved to adopt than animal. Adopters are not chosen on a first-come-first-served basis.** We usually have multiple applications for a single animal, and we do our best to choose the best match for the animal. If your adoption application is not chosen, it does not mean that you are a bad applicant; it only means that we chose a different applicant.
3. **All members of the household (i.e. family members, roommates) who will be living with the animal must come to CRHS during our visiting hours** and spend time with the animal and an adoption counselor.
4. If you do not own your home, **we must verify that your landlord or the homeowner gives permission for you to bring a companion animal onto the property.**
5. **We require that you provide us with the name of your veterinary care provider and the name/s of your currently and previously owned animals. We require that any animals currently living in your home have current vaccinations for rabies and distemper, and that both currently and previously owned animals receive regular health care, and we must verify this with your veterinary clinic.** (Regular vaccinations are important for your animals' health, and some vaccinations are required by law.)
6. **We do not permit animals to be adopted as surprise gifts.** The gift recipient should be included in the adoption process. Please inquire with an adoption counselor or other staff member for ideas.
7. **A staff member will contact you within a few weeks** to see how you and your new companion animal are getting along, and to listen to your feedback about our adoption process.
8. **If you do not live in the State of Wisconsin, you are responsible for complying with any interstate commerce laws should you adopt an animal from CRHS.**

